



DEPARTMENT OF THE ARMY
OFFICE OF THE ADMINISTRATIVE ASSISTANT TO THE SECRETARY
U.S. ARMY RESOURCES AND PROGRAMS AGENCY
120 ARMY PENTAGON
WASHINGTON DC 20310-0120

**HUMAN RESOURCES
MANAGEMENT DIRECTORATE**

JDRP-HRMD-MPSC

11 November 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: MILPER Policy Memorandum 00-13, Commander's Antiterrorism/Force Protection (AT/FP) Awareness Training (Level 1)

1. Reference: MILPER Message Number 02-057.
2. Purpose. This memorandum provides guidance and procedures on required Antiterrorism/Force Protection Awareness training for travel outside CONUS.
3. Agencies must ensure all military and Department of Defense personnel receive appropriate individual AT/FP training prior to all travel outside the United States, its territories and possessions. Family members accompanying Soldier to overseas command are encouraged to receive similar training prior to traveling outside the United States when on official Government orders. All training must be conducted within 12 months prior to departure date.
4. Effective immediately Soldiers are required to sign an AT/FP Awareness Training memorandum as part of their Preparation for Overseas Movement (POR) briefing. Copies of the memorandum will be provided to the Military Personnel Service Center and the security division. Training must be documented and annotated in Soldier's training record, personnel files and on Installation Clearance Records (DA Form 137-1-R, block 15) before final out-processing can be completed.
5. Agency Administrative Officers must ensure information is disseminated as widely as possible.
6. Training will be conducted on a monthly basis at a location designated by the Intelligence Division, within 6 months of foreign travel.

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7. The proponent for this memorandum is the Personnel Management/Actions Division, Military Personnel Service Center, (703) 602-0803.



D. J. LOGAN, JR.
Chief, Military Personnel Division

DISTRIBUTION:
All Agencies